

Brian Sandoval
Governor



Chris Perry
Director

Records and Technology Division
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Patrick J. Conmay
Division Chief

January 31, 2012

RE: FBI Fee Change Effective March 19, 2012

Dear Civil Applicant Customer:

The Federal Bureau of Investigation (FBI) recently notified Records and Technology that they will be changing their fee structure for fingerprint based background checks. The fee for the State portion of the background check will not be changing.

Effective March 19, 2012, the new fee structure for the FBI portion will be based on the way the fingerprint cards are submitted as follows:

Method of Submittal	FBI Fee	State Fee	Total
LiveScan Electronically Submitted Prints	\$16.50	\$21.00	\$37.50
Manual Hard Copy Card Submitted Prints	\$27.50	\$21.00	\$48.50
Volunteers	\$15.00	\$18.00	\$33.00

Please note: In order to receive the benefit of the decreased fee for livescan prints, the fingerprinting agency must be able to submit electronically to DPS.

If you have any questions regarding the new fee structure, please feel free to contact our fiscal section supervisor at (775) 684-6239 or e-mail your questions to ap@dps.state.nv.us.

Sincerely,

A handwritten signature in blue ink that reads 'Melanie Young'.

Melanie Young
Administrative Services Officer II